



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 19, 2023
5:30pm

The July 19th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

GUESTS: Mr. James Johns was present to address the Board regarding a new development being planned near Middle Road and Presidential. Plans are to start building near mid- November of this year. This development would need tap-in services for 54 single residential homes. Mr. Ingram will have engineers look over the plans on behalf of the district. Some of the OPCD construction documents will need to be updated.

Neighbors around 59½ Wildwood Road were present to discuss concerns of possible drainage issues with the new home being built in their area.

The Minutes for the meeting held on July 5th were approved by the Board as submitted.

Mr. Herdt requested Old Business. The Allison Lane project is moving forward. The road should be completely re-opened by July 21st. The next project will begin in the next couple of weeks.

All old business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On July 5th Mr. Ingram attended the Jeffersonville Board of Public Works meeting and requested the closure of the road at the Allison Ln and Wildwood Rd intersection for the sanitary repair project at that location. The request was granted on the contingency that an approved detour route was provided for review and signage was in place for public notification by July 10th. Both conditions were met by the required date. Notice of the project was provided to Mr. Paris as a courtesy.

On July 6th the MRO/DMR for June was submitted electronically. There was a 99% removal of CBOD and SS. There were no violations during the month of June.

On July 12th IDEM conducted the annual plant inspection. The inspection results were received on July 14th and are available for review. Issues discussed during the inspection were the initial final effluent exceeded 9 mg/L on numerous tests and the weekly ammonia average was exceeded once

during the month of May. The inspectors were complimentary on the record keeping and the well-kept condition of the plant and collection system. All personnel did a great job during the inspection.

On July 7th the pressure relief valve on the plant water service failed. A replacement valve was obtained through Plumbers Supply and was installed on July 10th.

On July 13th Mr. MacDonald with Teknon Controls inspected the controls to the #2 T-Valve to determine if the current issues were related to a PLC issue. There were no issues found with the controls therefore a purchase order for two replacement T-Valve control units was issued. OPCD personnel will be closely monitoring the T-Valve until the replacement units can be installed. Delivery is projected to be 14-16 weeks.

On July 11th Aspire Industries replaced the drive motor to the #2 pump at the Capitol Hill Lift Station. The VFD for that pump was replaced on Friday July 14th. The station is fully operational.

On July 10th Mr. Herdt conveyed the concerns of residents living near the development at 59 ½ Wildwood Road. Mr. Ingram visually inspected the rear easements of the concerned properties to establish a solution should drainage conditions worsen following the completion of the structure at 59 ½ Wildwood Drive. The contractor was contacted and indicated that there were plans to create an open ditch to move stormwater from the rear of the property to the front of the property.

Mr. Herdt requested the Secretary and Financial Reports. Commercial sewer bills were reviewed and will be mailed out this week.

The payroll process seems to be getting better. Less errors and issues have been made.

Ms. Burton is still working on all bank statements. There have been many issues with the new software.

Ms. Burton received a call from a customer stating that there was a property lien on his credit report for OPCD tax. The customer sent the information received from the Auditor's Office which showed that the tax is up to date. Lindsey researched and did not find any lien for this property. The customer will be disputing the issue.

The budget workshop is scheduled for August 7th at 9am. This meeting will be held by phone. Mr. Herdt recommended raising the contingencies line on the budget to \$80,000.00.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,




Amy Burton

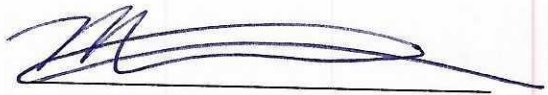
Secretary & Financial Clerk,

Oak Park Conservancy District


We the undersigned, have examined the minutes of the Regular Board Meeting held on July 19, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member