



WASTEWATER / STORMWATER

Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
September 13, 2023  
5:30pm

The September 13<sup>th</sup> Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Charlie Milburn – Board Member  
Marshall Johnson– Board Member  
Keith Ingram – Superintendent  
Amy Burton - Absent

A motion was made to approve the submitted minutes for the meeting held on August 16, 2023. The motion was carried with a 2-0 vote.

**Mr. Herdt requested old business.** Mr. Ingram informed the directors that Excel Excavating is scheduled to begin the final sanitary flow correction project at the intersection of Wildwood Road and Forrest Drive on September 18, 2023. The project should be completed by September 25, 2023.

Foreman reports were presented to the directors for their review during this meeting.

**Mr. Herdt requested the Wastewater and Stormwater Reports.** On Thursday August 17<sup>th</sup> a purchase order was submitted to Coyle Chevrolet for a vehicle to replace the 2011 2055 Chevy Silverado. The newly acquired GMC 3500 Sierra was picked up from Coyle on Wednesday August 23<sup>rd</sup>.

On Tuesday August 22<sup>nd</sup> all signed and agreed upon sanitary service documents for the Middle Road Commons project were emailed to Jim Johns.

On Tuesday September 5<sup>th</sup> the final Report for the DMR-QA 43 evaluation was received. A “not acceptable” rating was received for the Nitrate + Nitrate as N, Nitrite as N and Total Phosphorus as P tests. IDEM was provided with a copy of the test results and a corrective action test packet was ordered from ERA Waters. Upon completion those results will be submitted for review. Mr. Herdt expressed concern over the “not acceptable” test results. Mr. Ingram stated that he was unsure what occurred during the testing process that contributed to the “not acceptable” results. The corrective action test will be closely monitored to try and determine if and what procedural error may have occurred during the original DMR-QA tests.

Press #2 in the sludge building has not been operational over the past few weeks. The issues have centered around the performance of the polymer skid. Troubleshooting included contacting Pelton Environmental and Velodyne, the skid manufacturer, with little to no solution to the issues. Eventually a full tear down of the polymer system found that jelled polymer in the supply lines was the cause for

the operational issues. The #2 press is now operational, and the sludge building is operating to its full ability.

On Friday August 25<sup>th</sup> the floating aerator was removed from the basin due to a structural failure of the mixing rotor. Aspire Industries has offered to make those repairs to the rotor at no cost. Hr. Herdt requested additional information regarding the structural failure. It was explained that the mounting assembly connecting the drive shaft to the rotary drum had broken and needed replacement.

On Friday September 1<sup>st</sup> the chlorine analyzer in the chemical building was serviced by Hach as part of the annual service agreement. It was reported that components of the analyzer will be replaced as part of the agreement.

On Wednesday September 6<sup>th</sup> a representative from SNF Polydyne visited the plant and performed a jar test to ensure we are using the best polymer for our dewatering operations. The test results determined there are no needed changes to our polymer selection.

On Thursday September 7<sup>th</sup> one of the rollup doors on the sludge building had a mechanical failure. Louisville Overhead Door was contacted to make needed repairs to that door. The repairs were made on Friday September 8<sup>th</sup>. A maintenance inspection was scheduled for the remaining doors. Needed repairs and maintenance were conducted on Monday September 11<sup>th</sup>.

On Tuesday August 15<sup>th</sup> Aspire Industries replaced the Variable Frequency Drive for pump #1 at the Capitol Hill lift station. On Tuesday August 29<sup>th</sup> the impeller shaft for pump #1 broke. Aspire industries manufactured two replacement shafts. One for the pump and the second for stock. A complete drive assembly was purchased to allow future pump repairs to be performed more quickly.

On Monday August 21<sup>st</sup> the contractor at 59 ½ Wildwood began installing the lateral for the new construction. The lateral met our specifications upon completion of the installation. The contractor was informed of roadside drainage work that was to be completed in the future to ensure the culvert under the driveway had the proper direction of fall.

On Monday August 21<sup>st</sup> the installation of the collection lines in the Middle Road Commons began. The contractor has contacted the office daily with updates to allow inspections of the progress. The approved IDEM permit for the project was received on September 6<sup>th</sup>.

On Monday August 21<sup>st</sup> there was another failure of an isolation relay at the Lancassange lift station. A replacement relay was ordered and installed returning the station to its full operational status. Additional relays were ordered for that station.

On Thursday August 24<sup>th</sup> the office was contacted by the Jeffersonville Street Department to report the manhole located at 905 Capitol Hill Dr was damaged during the paving project in that area. The contractor will be performing the repairs at that location.

On Thursday August 24<sup>th</sup> the resident at 636 Higgins Drive reported a possible backup. An inspection of the area found the collection lines to be clear and flowing. The resident was informed of those findings.

On Tuesday August 29<sup>th</sup> Mr. Trich informed Mr. Ingram that he has accepted a position with the Jeffersonville Wastewater Department. Mr. Trich's final day of work was Friday September 1<sup>st</sup>. Included with Mr. Trich's final paycheck was the prorated longevity payment bases upon his length of employment.

On Monday August 14<sup>th</sup> Bailey Safety conducted a plant safety audit. Mr. Swinney was provided with a copy of the report to address any safety concerns that were identified by the inspector. During the audit it was brought to my attention that many of the first aid materials and the AED pads needed to be replaced. AED's & Safety Services was contacted to restore their services for servicing the AED and first aid cabinets on the plant.

Respectfully Submitted,



Kerth Ingram  
Superintendent,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 13, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member