



WASTEWATER / STORMWATER

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
October 11, 2023
5:30pm

The October 11th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman- ABSENT
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on September 27th were approved by the Board as submitted.

Mr. Herdt requested Old Business. There has been no response from possible attorneys for general council issues. Ms. Burton will reach out to Mr. Elder and Mr. Gillenwater’s office to see if either is interested.

Discussion was held as to how to move forward with Commercial properties that have not paid their sewer billing. Since there are only 8 customers that have not paid, the Board decided to have Ms. Burton mail out certified notices that will explain if payment is not received by November 25th, a lien will be issued on the outstanding property.

All other business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On October 2nd the results of the DMR-QA 43 corrective action test results were received. An acceptable result was obtained for the required test of that study. A written response to the corrective action test will be submitted to IDEM describing the procedure changes and actions taken to achieve acceptable test results.

On October 2nd sludge wasting and processing was suspended due to low sludge settleability numbers. During the week of September 25th, the average settleability was 23%. The minimal ideal range is 25% or greater. Wasting and processing will resume once the daily settleability average reaches or exceeds 30%.

On September 25th Excel Excavating began the collection system repair at the intersection of Wildwood Drive and Forest Drive. The sanitary repairs were completed during the week of October 2nd. The asphalt work has yet to be completed.

During the week of October 2nd OPCD personnel performed routine maintenance around all lift stations.

During the week of October 2nd Mr. Ingram was on vacation.

During the week of October 2nd Ms. Guinn was on vacation.

Mr. Herdt requested the Secretary and Financial Reports. There are 8 Commercial Properties that have not paid their sewer billing. It was discussed during old business that Ms. Burton will send certified letters.

Ms. Burton continues to submit the necessary documents for the PERF/INPRS audit. This is an ongoing process.

Bank Statements are balanced through September 2023 for all accounts. The statements were reviewed and signed by the Board.

Ms. Burton has prepared the advertisement inviting nominees for Area 1 of the Board. Nominations will be due prior to December 1st with the election being held during the 2024 Annual Meeting.

Ms. Burton will also be handling a Worker's Comp Audit. This audit is performed annually.

A motion to approve all submitted claims and financial reports was made and carried, with a 2-0 vote.

Mr. Herdt requested any new business. Mr. Johnson will be out of town during the October 11th meeting.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

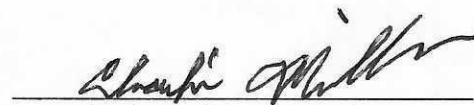
We the undersigned, have examined the minutes of the Regular Board Meeting held on October 11, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

ABSENT

Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member