



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
October 25, 2023
5:30pm

The October 25th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Charlie Milburn – Board Member
Marshall Johnson– Absent
Keith Ingram – Superintendent
Amy Burton - Absent

A motion was made to approve the submitted minutes for the meeting held on October 11th, 2023. The motion was carried with a 2-0 vote.

Mr. Herdt requested old business. Mr. Ingram informed the directors that Excel Excavating sanitary projects along Wildwood Rd have been completed.

Mr. Herdt requested the Wastewater and Stormwater Reports. On Wednesday October 11th the DMR/MRO for September was submitted electronically. There was a 99% removal of SS and CBOD. There were no violations during the month of September.

On Wednesday October 11th a letter was submitted to IDEM describing the findings of the corrective action study. A copy of the letter was provided for review at the October 11th board meeting.

On Wednesday October 18th Mr. Ingram met with Mr. Hunt from Dukes Root Control to discuss areas that will be treated before the end of this calendar year. There are approximately 6674 lineal feet of collection lines to treat.

To better understand the complexity of the payroll process Mr. Ingram has asked for copies of the instructions for review. Mr. Ingram also observed the process on Friday October 20th.

On Tuesday October 10th Mr. Sobbe with FACO LLC was contacted to check the status of the replacement T-Valve heads. The estimated delivery date was October 20th. The heads were received on Friday October 13th. The #2 T-Valve was replaced on Friday October 20th. The #2 clarifier was returned to operation on Monday October 23rd. AUMA technical support has been contacted to address a fault that was keeping the actuator form operating in remote mode.

On Thursday October 12th due to normal tread wear new tires were ordered for the 2016 GMC Sierra. The tires were installed on Monday October 16th.

On Tuesday October 10th the sanitary repair work at the intersection of Wildwood and Forest was inspected and it was found that an excessive amount of flow was coming from the north flowing Wildwood collection line. It was found that there was a water leak at 44 Wildwood that was infiltrating the collection line at that location. Watson Water was immediately notified of the leak.

On Monday October 16th the #1 pump at the Capitol Hill lift station was found to be clogged and required clearing. Aspire Industries was contacted as it was initially thought there may have been a mechanical failure with that pump.

On Thursday October 19th the Harts Surveying and Engineering contacted the office on behalf of Horner Novelty regarding a possible expansion of the building located at 1704 Allison Ln. A map showing the location of OPCD collection lines and buried drainage infrastructure was provided to Harts Surveying for review.

On Monday October 10th the resident at 3601 Seilo Ridge North reported a possible backup. Responding OPCD personnel found the lines were surged and promptly cleared the collection. It was noted that there was an excessive amount of rags and grease present in the collection lines. This is the second time this area has experienced an obstruction in the collection lines. The manhole at this location has been added to our weekly manhole inspection list and will be monitored on a regular basis.

On Saturday October 14th the resident at 3 Mockingbird Circle reported a possible backup. Responding OPCD personnel found the collections lines were clear and flowing. This information was passed on to the resident.

On Friday October 20th OPCD personnel participated in Fall Protection training. The training was conducted by Bailey Safety.

On Monday October 16th the Maintenance Agreement with ESRI was renewed. This agreement will ensure our GIS program will continue to operate without any issues.

On Wednesday October 11th the resident at 3607 Seilo Ridge North contacted the office with concerns of the overgrown vegetation at the bridge on Seilo Ridge North. It was explained that any concerns or issues that are within the road right of way should be direct to the City of Jeffersonville. An inspection of the bridge on Seilo Ridge North found no concerns with the vegetation. However, the bridge on Blueberry Way was found to have a thorn bush that is overhanging the sidewalk. As a courtesy to the residents in that area OPCD personnel were instructed trim the vegetation at that location.

Mr. Herdt requested the Secretary/Treasurer's Report. Currently 8 properties have not made payment. Certified letters are ready for review and to be mailed.

The PERF/INPRS audit is complete. Results will be emailed before the end of the year.

Ms. Burton handled the Worker's Compensation Audit on-site October 17, 2023.

Ms. Burton placed the advertisement for the election of Area 1. It appeared in the legal section of the News and Tribune on October 19, 2023. Nominations will be due in the office before December 1, 2023, and the election will be held at the 2024 annual meeting.

Ms. Burton has been working on getting the 2024 calendar ready so that the meetings can be scheduled. This can be approved when Ms. Burton returns from vacation.

Mr. Elder has submitted his hourly rate for legal services at \$295.

Ms. Burton spoke with Sellersburg Water regarding the car wash on Middle Road. Currently the account is "inactive".

Ms. Burton's vacation will be from October 23 through November 13.

A motion to approve all submitted claims and financial reports was made and carried with a 2-0 vote.

Mr. Herdt requested any new business. Mr. Ingram presented a proposed change to the benefit package offered to OPCD employees. Further conversation will be had regarding the proposal.

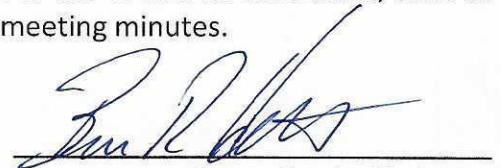
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Keith Ingram
Superintendent,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 23, 2021, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman

Absent 
Marshall Johnson, Vice Chairman


Charlie Milburn, Board Member