



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
December 6, 2023
5:30pm

The December 6th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on November 22nd were approved by the Board as submitted.

Mr. Herdt requested Old Business. Testing has been completed on the Middle Road Commons. All other business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On November 20th a Notice of Intent was sent to Paul Primavera and Associates regarding the acceptance and treatment of sewage emanating from the Middle Road Commons subdivision.

On November 20th due to concerns of spikes of the Covid-19 virus, at home tests were purchased for use by personnel who may exhibit symptoms of the virus.

On November 28th a hard copy of the current Conservancy District Act, IC 14-33, was printed for quick reference by OPCD personnel and board members.

On November 28th Mr. Ingram began working on the operation schedule for the 2024 calendar year.

On November 27th an email was sent to Mr. Lewis with Cummins Sales and Service requesting an updated quote for servicing the supplemental diesel equipment owned by OPCD.

On November 28th Dukes Root Control treated 6825 lineal feet of collection lines. The treated area is warranted through November 28, 2026.

On November 28th Aspire Industries worked on changing the driving system of the #3 floating aerator. This will be the last attempt to return this piece of equipment to operational status.

On November 20th OPCD personnel began clearing woody growth on the hillside behind clarifier #3. The cleared debris will be taken to Nugent for disposal.

On November 22nd the collection lines in the Middle Road Commons subdivision were air tested and deflection tested. OPCD personnel monitoring the test reported that the collection lines had passed both tests.

On November 29th TruTest began performing the manhole vacuum testing at the Middle Road Commons Subdivision. Three of the ten manholes passed the vacuum test on that date. After completing repairs to the seven manholes that failed on November 29th TruTest vacuum tested the remaining manholes on December 4th. Those manholes successfully passed the test.

On November 21st the resident at 3613 Pennsylvania Ave reported a possible backup. Responding personnel found the collection line servicing that home was surged. OPCD personnel immediately cleared the obstruction using the O'Brian sewer cleaner. Mr. Ingram will be taking a video of the lines in this area.

On December 2nd the resident at 209 Savannah Nicole Road reported a possible backup. Responding OPCD personnel found the lines were clear and flowing. The resident was made aware of those findings.

During the weeks of November 20th and November 27th Mr. Swinney used the balance of the vacation days awarded to him for the 2023 calendar year. All hourly personnel have completed their 2023 calendar year vacations.

Mr. Herdt requested the Secretary and Financial Reports. There are 4 Commercial Properties that have not paid their sewer billing. Discussion was held and it was decided that unpaid accounts will be turned over to Mr. Wilder at the beginning of the year to place lien on the properties.

Mr. Burdin requested his longevity be paid out of this meeting. Boot/clothing allotment checks were also included in these payouts.

Ms. Burton has verified two nominees for area 1 directorship. Charlie Milburn and Tyler Trich have both been nominated. An Election of Directorship will be held at the Annual Meeting that will be held on January 17, 2023.

Ms. Burton has been working on the procedures and documents needed for the Election. A certified copy of the List of Freeholders has been received from the Auditor's Office.

The 1782 Notice has been received to set the 2024 Tax Rates. No changes were necessary.

Mr. Wilder's legal service agreement for 2024 has been emailed to his office so that all signatures are present.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,


Amy Burton

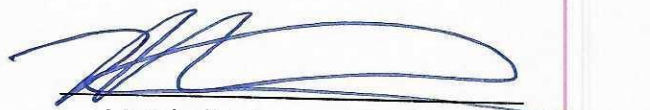
Secretary & Financial Clerk,

Oak Park Conservancy District

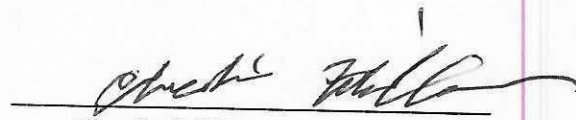
We the undersigned, have examined the minutes of the Regular Board Meeting held on ~~November 27~~ ^{December 19}, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member