



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
March 13, 2024  
5:30pm

The March 13<sup>th</sup> regular board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson – Vice Chairman  
Charlie Milburn – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The Minutes for the meeting held on February 22<sup>nd</sup> were approved by the Board as submitted.

*Mr. Herdt requested Old Business.* Mr. Ingram received a quote from Coyle Chevrolet for a 2024 Traverse. A purchase order will be issued, and the vehicle will be purchased out of the Drainage budget.

A quote was received from Hach and Gripp for the two replacement samplers. A purchase order will be issued to Hach since they had the lower cost. The samplers will be purchased out of the Sewer budget.

Due to the consistent confusion on the RiverLink billing, a check for \$500.00 has been paid to the account.

One parcel in the Middle Road Commons has tapped onto the sanitary sewer system.

*Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.* On March 4<sup>th</sup> it was requested that the board consent to the hiring of Mr. Rockey. After receiving consent from the board members, the open position was offered to and accepted by Mr. Rockey. Mr. Rockey will have a starting date of March 11<sup>th</sup>.

On March 7<sup>th</sup> there was a meeting with Ms. Hardin to discuss insurance options. The proposed plans are being reviewed. The renewal date for our policy is May 1<sup>st</sup>. It would be beneficial to move our renewal date to January 1<sup>st</sup> to allow for comparison with policies offered to spouses and allow dependents to move onto their own policies if their employers are offering better coverage.

On March 1<sup>st</sup> Beckner Electric replaced all the overhead light fixtures in the sludge building with LED fixtures.

On March 6<sup>th</sup> a power outage occurred at 3:09am at the plant. A power line to the plant had become detached from a utility pole in the Island View Subdivision. As a result of this situation both muffin monster drive motors and the control panel for the Lancassange Station muffin monster were shorted out by the electrical surge. It is unclear if this event was due to lightning striking the electrical pole. Aspire Industries was contacted to replace the motors and control cabinet.

On February 22<sup>nd</sup> the stop float at Beechwood lift station was replaced. This task was conducted by OPCD personnel.

On February 27<sup>th</sup> Spectrum was contacted to address issues with the alarm lines at three of the six lift stations. Spectrum was able to address those concerns on the same day and fully restored the alarm line functions.

On February 25<sup>th</sup> the resident at 34 Six Mile Lane contacted Mr. Ingram regarding noise concerns with Lancassange lift station. To address this concern a filter / silencer was added to the blower pump at that location. That addition has reduced the sound emitting from that lift station.

On February 28<sup>th</sup> the resident at 505 Creek Rd reported a possible back up. An inspection of the surrounding collection lines found them to be clear and flowing.

On February 28<sup>th</sup> Ms. Goodwin the IDEM MS4 Coordinator requested a scheduled date for the annual MS4 inspection. The date has been set for October 22, 2024.

On February 26<sup>th</sup> the property owner of 191 Forest Dr contacted the office with concerns of water standing in the rear easement. The area is being evaluated to address this concern.

On February 26<sup>th</sup> the resident at 1310 Allison Lane contacted the office regarding the drainage in the rear easement of the property. A previous inspection of the area found that the drainage was adequate, however structures in the rear easement were impacting the flow of surface water.

On February 29<sup>th</sup> the resident at 3904 Cobblestone Drive contacted the office with drainage concerns on the property. An inspection of the property found the area of concern was outside of the rear easement. The resident was informed of those findings.

On February 29<sup>th</sup> the rear easement at 803 River Oaks Drive was inspected for drainage repairs. Excel Excavating was contacted to perform these repairs. The project will begin once soil conditions are more favorable. All properties that will be impacted by this project were contacted on March 4<sup>th</sup>.

*Mr. Herdt requested the Secretary and Financial Reports.* Mr. Milburn was addressed by a freeholder to find out if a lot owned within the district is assessed drainage and CIF tax if there are only buildings and no plumbing. It was clarified that a lot that is within the district boundaries and without a sewer connection will not be charged the flat rate sewer fee but will be charged the special benefits tax rates.

The CD/Money Market accounts have been updated to reflect a 4.5% rate for the next 6 months. Ms. Burton has added reminders to the calendar to obtain rates to compare when it is time to renew.

Ms. Burton has been compiling information to submit to the Census Bureau.

Discussion was held on who would need to be named on the new credit cards. It was decided that there will be only three authorized users, Mr. Ingram, Ms. Burton and Mr. Swinney.

The annual SDAR has been submitted through the online Gateway system.

Ms. Burton and Mr. Ingram have been working together on the health insurance policies available for the May 1<sup>st</sup> renewal.

*Mr. Herdt requested any new business.* Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

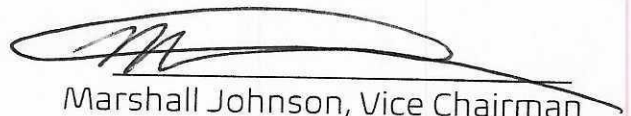
Secretary & Financial Clerk,

Oak Park Conservancy District

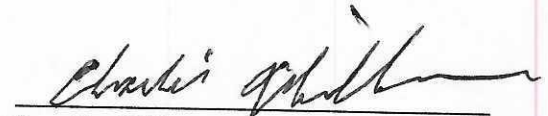
We the undersigned, have examined the minutes of the Regular Board Meeting held on March 13, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member