



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Annual Business Meeting
April 10, 2024
5:30pm

The April 10th regular board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson – Vice Chairman
Charlie Milburn – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The Minutes for the meeting held on March 27th were approved by the Board as submitted.

Mr. Herdt requested Old Business. The board approved that Mr. Ingram receive secretary pay for the Minutes held on March 27th with a 3-0 vote.

Ms. Burton will add the ESRISA wording to the insurance resolution.

Mr. Ingram has gotten no response from D.R. Horton regarding the prorated sanitary service fees beginning when the property is tapped on.

Mr. Herdt will be sending a copy of the election procedures to Mr. Wilder for review.

Mr. Ingram will be looking into replacing the traverse sooner than expected due to ongoing issues with the vehicle.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On March 26th there were six additional taps for the Middle Road Commons development purchased. To date five of the properties have been connected to the collection system and inspected by OPCD personnel.

On March 27th Mr. Ingram met with Dukes Root Control to discuss the root treatment work to be performed during the 2024 calendar year.

On March 28th Mr. Ingram updated the meeting calendar on the OPCD website. A review of the website should be performed to update dated content on the website. COVID procedures will also be taken off the website.

On April 5th the DMR/MRO for March was submitted to IDEM. There was a 99 % removal of SS and CBOD and no violations during the month of March.

On March 25th Cummins Crosspoint began performing the annual maintenance and service to the diesel equipment on the plant. Additional items were found that will be addressed regarding the plant and portable generators. The radiator on the older Generac generator is showing signs of leaking and may need to be replaced. The starter and alternator on the plant generator required replacement. It was found that the plant generator is not compliant with the current NEC codes. Beckner Electric has been issued a purchase order to install an emergency stop on the outside of the generator building and a local disconnect will be installed inside the generator building. Repairs are estimated at \$ 11,000.00.

On March 27th a purchase order was submitted for repair and maintenance parts for the CUES Inspector General- sewer inspection camera and transporter. A new camera head was quoted at \$20,000.00 whereas the refurbishment parts were \$4,000.00.

On April 1st Mettler Toledo performed the annual service to the analytical balance in the lab.

On March 25th the Pebble Creek lift station alarm called out for a high-level alarm. An inspection of the station found no issue. Beckner Electric was contacted to troubleshoot the station due to additional false alarms. It was found that a faulty relay switch was responsible for the callouts. Repairs were made and the station is fully operational.

On April 1st seventy-nine locates were received from Indiana 811 for directional boring along Allison Lane and Middle Road. On April 5th Indiana 811 issued a cancellation notice for the seventy-nine locates that were issued on April 1st.

On April 1st Mr. Ingram met with Excel Excavating at 3601 Seilo Ridge North to discuss the repairs to the sanitary line flowing to the intersection of Blueberry Way and Washington Way.

On March 26th the resident at 500 Creek Road reported a sinkhole in the ditch line near the road. OPCD personnel dye tested the sinkhole and determined it was entering the collection system. Excel Excavating was contacted to make repairs at that location.

On April 4th the resident at 427 Reba Jackson reported a possible backup. Responding OPCD personnel found the lines in the area to be clear and flowing. The property owner was informed of the findings.

On March 25th Mr. Swinney informed Mr. Ingram that his insurance coverage would be changing for the 2024 calendar year.

On April 5th notice was received of the first SWAC meeting for the 2024 calendar year. The meeting is on April 18th in the OHM office building in Jeffersonville.

Mr. Herdt requested the Secretary and Financial Reports. Bank statements were balanced and submitted for approval. Ms. Burton will be going back over the past year to figure out how to take adjustments off.

Lien documentation for the 4 properties that have not paid the 2023 sewer flat rate has been filed through the Courthouse by Mr. Wilder. Ms. Burton has requested that lien release documents be drafted as well so the filings can be made upon payment of the past due amounts.

Director checks were included with the payouts from this meeting.

Ms. Burton has submitted the necessary documentation to transfer health insurance coverage to Anthem Platinum to begin on May 1st. A meeting will be scheduled with AFLAC to discuss other available coverage options.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

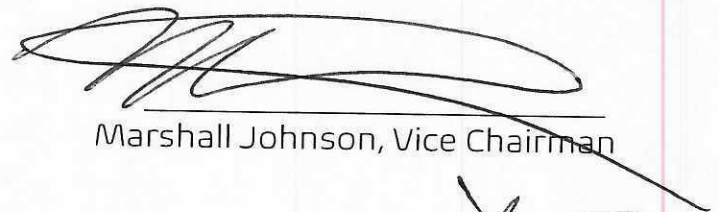
Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on April 10, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member