



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
May 22, 2024
5:30pm

The May 22nd regular board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member-ABSENT
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on May 8th were approved by the Board as submitted.

Mr. Herdt requested Old Business. Mr. Ingram reported that the vehicle at Coyle that the Purchase Order was submitted for is still not available. The Board suggested to check with other local car lots to find a suitable replacement.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On May 13th the Indiana 811 account was updated to allow verification of locations that are submitted to or by OPCD. This will become a requirement as of January 1, 2025.

On May 15th the MRO / DMR for April was submitted to IDEM. There was a 99% removal of BOD and a 98% removal of SS. There were no violations during the month of April.

On May 6th a quote was received and approved for the relocation and installation of a new influent flow meter. The flow meter will be installed in the lab. The location change will protect the meter from the weather. The effluent meter will also be relocated to the lab in the future.

On May 7th Tecknon Controls installed the power supply isolation hardware in the control cabinet. The operation of the hardware was tested by interrupting the cabinet power supply. The backup hardware allowed the PLC to continue working without incident.

On May 17th OPCD personnel inspected the water supply lines on the plant to confirm the existence and location of a suspected water leak on the plant.

On May 10th grease was removed from the wet wells at accessible lift stations. The work was performed by Jecker Excavating and Septic.

On May 6th the property owner at 410 Reba Jackson contacted the office to discuss planned repairs to the fence. The resident was informed of the forced main in the rear of the property.

On May 15th the resident at 708 Saratoga contacted the office to discuss the possibility of connecting to the collection system with a private lateral. It was explained that it would be at the property owner's own expense to make that change. A new tap-in permit will not be required for this property.

Mr. Brunson was on vacation on May 14th.

On May 7th the MS4 Annual report was submitted to IDEM for review. Notification was received that there were no deficiencies found within the report.

On May 14th Mr. Ingram attended the MS4 annual meeting in Plainfield Indiana. The primary conversation during the meeting was the proposed change to the issued permits for the MS4 community.

On May 10th the pond's property was mowed by OPCD personnel. Debris was removed from the property on May 16th and was disposed of at Earth First.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton and Ms. Guinn have finished the draft of a newsletter. Since no adjustments were needed, the newsletter will be sent to Highway Press to be printed and mailed.

DR Horton has paid the total amount billed for the current year sanitary sewer fees. The total billed was \$2475.00 for 8 properties. Each property is billed \$37.50 per month beginning on the inspection date.

The \$1.00 annual fee for health insurance premiums has been deducted from all participating employee paychecks.

Ms. Burton is working on the bank statements and will be contacting Keystone to find out how to remove adjustments.

Ms. Burton has been working with insurance agents and Anthem to get online accounts set up. This has not been successful at this time.

A motion to approve all submitted claims and financial reports was made and carried, with a 2-0 vote.

Mr. Herdt requested any new business. Due to a conflict in scheduling, Mr. Johnson asked to reschedule the next board meeting to June 6th on a Thursday. The Board agreed to the change.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



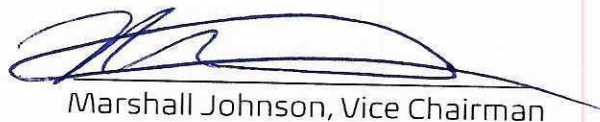
Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on May 22, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member