



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 17, 2024
5:30pm

The July 17th regular board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn– Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

GUESTS: Mr. and Mrs. Weiler, new property owners in the district
Mr. Leo Dauby, property owner- drainage concerns in the district

The Minutes for the meeting held on June 6th and June 20th were approved by the Board as submitted.

Mr. Dauby addressed the Board regarding standing water behind his property not draining. When Pebble Creek and Lighthouse properties were built, the developer built a flood wall that drains more water to the area behind his property at 909 Pennsylvania Avenue. According to Mr. Herdt, it is undetermined whether OPCD has authorization to assist in this area due to the lack of a drainage easement. This area will be researched to determine responsibility. Mr. Dauby also voiced concern on areas along the Lancassange Creek eroding and owners are losing portions of their property. Mr. Herdt explained that within the Local Agreement with the City of Jeffersonville, the city is responsible for the maintenance of the creek.

Ordinance 2024-1 was presented and reviewed by the Board to update the election procedures to adhere to updates found in the Indiana Conservancy District Act. A motion was made and approved by a 3-0 vote to approve the submitted ordinance.

Mr. Herdt requested Old Business. All old business was discussed in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On June 17th the issued purchase order # 2024-1002 was canceled due to excessive and unexpectable delivery delays by Coyle. A quote was obtained from Bachman Jeep for a 2024 Jeep Grand Cherokee Lorado as a replacement vehicle for 2011 Chevy Traverse. A purchase order was issued on June 20th following board approval. The 2024 Jeep was obtained and added to the OPCD inventory on June 24th.

On July 3rd the MRO/DMR for June was submitted electronically there was a 99% removal of SS and CBOD. There were no violations reported during the month of June.

During the week of June 17th Huber Environmental service technicians replaced the wipers on the older Q-Press. OPCD personnel assisted with that maintenance project. The press was returned to operation by the end of the week.

On June 20th clarifier #3 was taken offline. The annual inspection of the structure and mechanical equipment was conducted. Excel Excavating was contacted to collect elevations for proposed repairs to the launder and weir elevation on that clarifier.

On June 24th River City Controls began relocating the influent flow meter into the lab. The new location will provide a more ideal location and extend the life of the meter controls. The effluent flow meter controls will also be relocated when that meter requires replacement.

On July 1st OPCD staff made repairs to the water hydrant by the sludge building that was found to be a source of a water leak on the plant. That repair reduced the flow rate, but it did not stop the leak.

During the week of July 8th, the tires on the older Generac towable generator were replaced.

On June 17th a work order was issued for the mowing of the Pam-Paw ditch. A list of the properties that do not properly maintain their portion of the property that make up the drainage ditch has been collected. Notices of violation will be sent to those property owners along with a copy of the OPCD drainage ordinance that addresses this matter.

On June 18th OPCD personnel checked the elevations in the rear easement of 1001 Washington Way and made repairs as needed to promote proper drainage across rear easement to the nearby catch basin.

During the week of July 8th Mr. Swinney met with Christiani to obtain a quote for repairs to the drainage infrastructure in the rear easement of 903 Capitol Hill Drive. The quote for this repair has not been received as of the day of the meeting.

On June 17th the resident at 1012 Pennsylvania reported the catch basin in the roadway was clogged. That concern was passed on to the Jeffersonville Stormwater department to be addressed. An inspection of the rear easement found the outfall was obstructed and required clearing.

The property owner of 3311 Utica Pike contacted the office with concerns regarding the City of Jeffersonville sidewalk project and how it will impact the drainage in that area. Mr. Ingram attended a meeting between the property owner and the City of Jeffersonville where their concerns were addressed and resolved.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton reached out to the Recorder's office regarding the process of filing a property lien without an attorney and was told that they cannot advise one way or the other but that some documents may require an attorney signature. The cost per lien is \$25.

Mr. Herdt had some questions regarding the money invested in the money market accounts. These accounts are insured under the Government Securities protection, as long as the funds remain for the full term of the account, the money is guaranteed. These accounts are protected under the Indiana Public Funds Depository and are covered 100%.

The 2025 Budget workshop was held on July 16th via Microsoft Teams. All amounts were entered the same as last year. The Gateway Form 3 will need to be submitted prior to September 15th once the forms are reviewed for accuracy. The initial hearing is scheduled for September 25th and the adoption meeting is scheduled for October 9th. Ms. Guinn observed the meeting so that she could get more familiar with the budgeting process.

The flat fee billing invoices are printed. Ms. Burton will be reviewing the invoices for error prior to mailing to the customers.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

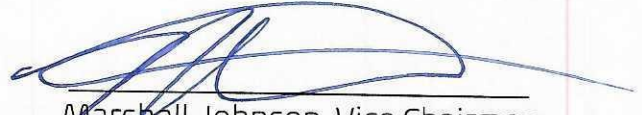


Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 17, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member