



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
August 14, 2024  
5:30pm

The August 14<sup>th</sup> regular board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Charlie Milburn- Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The Minutes for the meeting held on July 31<sup>st</sup> will be approved by the Board at the meeting scheduled for August 28<sup>th</sup>.

**Mr. Herdt requested Old Business.** A credit application was filled out for Ernst concrete for upcoming work scheduled in the Pebble Creek stormwater repair and other possible jobs as they arise.

Mr. Ingram presented a quote from Coyle for a GMC 1500 truck. The board agreed to proceed with a purchase order for the truck.

A quote for drainage work in the Capitol Hills easement was received at \$53,737 from Dan Cristiani. The board agreed to proceed with the project, contingent on revision of the driveway repair portion of the quote.

All old business was discussed in the departmental reports.

**Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.**

On July 31<sup>st</sup> an e-mail from AT&T requesting an update and renewal of the OPCD tax exempt status. That request was processed by Ms. Burton.

On July 31<sup>st</sup>, after receiving notice that the submittal process for the DMR/MRO would be changing, a login account was created on the login.gov portal as instructed by IDEM. The new process is intended to be more secure.

On July 31<sup>st</sup> Mr. Ingram had a conversation with Estes regarding ongoing concerns with the sludge and trash dumpsters being dumped in a timely manner. It is Mr. Ingrams intent to request bid invitation for the 2025 calendar year. This will clarify the exact dumping needs of the plant moving forward.

On August 2<sup>nd</sup> following a recommendation from Mr. Herdt a quote for an additional work vehicle was requested from Sternberg Automotive. The quote will be presented to the board during the meeting on August 14<sup>th</sup>.

During the week of July 29<sup>th</sup> Ms. Guinn continued working on the DMR-QA 44. The testing was completed on August 5<sup>th</sup>. The test results were electronically submitted on August 12<sup>th</sup>. The closing date of the study is August 30<sup>th</sup>.

On July 29<sup>th</sup> Aspire Industries reset the repaired pump in the skimming pit. Due to the difficulty obtaining and the increased price to purchase a low rpm pump it may become more cost effective to install VFD's to control the pumps in the skimming pit. We will then be able to use standard rpm pumps in this pit.

On July 30<sup>th</sup> Excel Excavating collected elevations of the launder on clarifier #3 to provide a quote for the proposed repairs to that structure.

On July 31<sup>st</sup> the new effluent sampler was installed. The cooling unit of the old sampling unit failed prompting the changing of the equipment. At this time both new samplers have been installed.

On August 6<sup>th</sup> OPCD personnel relocated the cleanout pipe for clarifier #2. The pipe was damaged on July 30<sup>th</sup> which prompted the relocation. The cleanout is now closer to the clarifier and in a more protected area.

On August 8<sup>th</sup> Aspire Industries pulled the #2 RAS pump for repairs. The pump was taken out of operation due to a possible seal failure. The pump was reinstalled on August 14<sup>th</sup>.

On July 29<sup>th</sup> OPCD personnel replaced the sump pump at the Allison Lane lift station.

On July 30<sup>th</sup> one of the transformers at the Pebble Creek lift station failed. Duke Energy was contacted, and the failed transformer was replaced promptly returning that station to full operation.

On August 7<sup>th</sup> OPCD personnel mowed the path to the #1 effluent outfall on the Watson Water property.

On August 7<sup>th</sup> a quote was received from Cristiani Excavating for the repairs to the stormwater pipe in the rear easement of 903 Capitol Hill Drive.

On July 30<sup>th</sup> Mr. Bischof inquired if OPCD would be willing to participate in a storm-water repair at 1114 Stonelilly Drive in the Pebble Creek subdivision. OPCD would provide concrete for the repair project. A charge account has been established with ERNST Concrete to allow OPCD to purchase cement not only for this project but also for in-house repairs and projects in the future.

On August 2<sup>nd</sup> the resident at 715 Allison Ln contacted the office asking about roadside drainage issues. Their primary concern is that there was no culvert pipe under Noah's Ln that would allow stormwater to drain toward the Beechwood Rd area. It was recommended that the resident contact the Jeffersonville Drainage Dept regarding these concerns.

On August 8<sup>th</sup> the resident at 431 Parker Place contacted the office inquiring about the next date that the FOL drainage ditch would be mowed. The resident was informed that the ditch is scheduled for mowing during the month of September.

**Mr. Herdt requested the Secretary and Financial Reports.** Ms. Burton was contacted by one of the non-profits regarding a home that one of their clients were moving to located at 101 Bittersweet Road. Upon searching this property information, it was discovered that this is ½ of a duplex that is not listed on elevate or the tax roll, instead it was listed as a single-family resident. Upon further research, it was discovered that there are 5 duplexes in this area that were all mis-coded properties. Ms. Burton will be contacting the Auditor's Office to determine which way these homes should be coded.

Ms. Burton has been working with Lisa Hile at Keystone on balancing the bank statements. Ms. Burton scheduled a meeting with Ms. Hile on Thursday to discuss her findings on the processes.

Flat fee billings have been mailed to the commercial and non-profit customers. Some have already paid the sanitary sewer fees.

Ms. Burton received several calls regarding the property at 1620 Allison Lane, previously the Stop and Go Station. This property has a lien filed for non-payment of sanitary sewer fees for 2023. The amounts due on the property were given to the attorney of the owner and payment has been received. Ms. Burton contact Gillenwater's office to have the lien released.

Discussion was held regarding the additional fees that OPCD paid for the recording and releasing of the liens. Ms. Burton will contact the courthouse to determine the best way moving forward to regain these funds.

Ms. Burton is waiting on information from several banks on current money market rates.

Several requests for updated ST-105 tax exemption forms have been received. Ms. Burton has sent all requested forms.

A letter was received from Diversified Insurance needing information for new PFAS requirements. The information has been given to Mr. Ingram for review.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

**Mr. Herdt requested any new business.** Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 14, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member