



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 28, 2024
5:30pm

The August 28th regular board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on July 31st and August 14th were approved by the Board.

Mr. Herdt requested Old Business.

All old business was discussed in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On August 14th IDEM reported that there was a needed correction to the June DMR/MRO. There was a discrepancy with the reported Total Nitrogen value. The recommended value was added to the June report and the corrected report was submitted to IDEM.

On August 14th a survey letter was received from Diversified Insurance regarding PFAS and how we are addressing the new regulation set forth by the EPA. Currently there are no regulation that apply to wastewater treatment facilities; however, to remain ahead of the regulation bodies, we may voluntarily begin having samples of our effluent and processed sludge annually tested to develop historical information pertaining to PFAS available if needed.

On August 15th a purchase order was submitted to Coyle Chevrolet for the 2024 GMC Sierra following the approval of the board. The vehicle will be purchased on August 29th.

On August 15th Dan Cristiani Excavating was asked to modify the submitted quote for the drainage work at 903 / 905 Capitol Hill Drive listing the proposed driveway replacement as a separate and contingent item. The estimate was

modified as requested. A purchase order for the project was issued to Dan Cristiani Excavating on Friday August 23rd.

On August 16th the DMR/MRO for the month of July was submitted to IDEM. There was a 99% removal of SS and CBOD during the month of July. There were no violations during the month of July.

On August 21st Mr. Taft with Blankenbeker and Sons contacted the office regarding the Gilmore Construction property adjacent to the Capitol Hill Subdivision. There is no granted drainage easement in the area where drainage work could be performed. Additional steps will be taken to try and obtain a granted easement along the outer perimeter of the property.

On August 13th Aspire Industries reported that the windings of the #2 skimming pump were not shorted out and that there may have been an issue with the power cord. The pump will be further inspected and returned to service upon completion of any needed repairs.

During the week of August 19th Mr. Swinney conducted clarifier maintenance training for outside personnel. The training was the process for changing oil in the clarifier gear box and drive units. Certain components were replaced on each of the clarifiers to make that maintenance process more efficient.

On August 15th it was reported that the resident at 208 Savannah Nicole was seen removing marking flags following locates on that property. The locating process for pervious areas included the use of paint and flags.

On August 21st Libs Paving began milling Pam Paw Lane for resurfacing. The paved surfaces were returned to their previous elevation at the manholes located along that roadway.

On August 20th Mr. Huckaby with OHM Engineers contacted the office to inform OPCD that Ms. Padron would be leaving their group for personal reasons. Mr. Huckaby's call was to assure OPCD that the level of service we are currently receiving would not change.

On August 12th Excel Excavating was contacted to schedule the mowing of the Fields of Lancassange drainage ditch during the month of September.

On August 16th OPCD personnel brush mowed the rear easement at 803 / 801 River Oaks Drive. Following the repairs to that location the property owners have failed to maintain that portion of their property. Notice of violation letters will be sent to those properties for not complying with the OPCD drainage ordinances.

On August 14th the roadside drainage project at 3018 Seminole Drive was inspected for planning purposes. Locates were called in on Friday August 23rd and the project will begin on Wednesday August 28th.

On August 13th an email was received from the resident at 412 Parker Place questioning when was the next time the Fields of Lancassange would be mowed. The resident was informed of the planned mowing in September.

On August 15th the resident at 313 Lancassange Drive reported a downed tree in the rear easement of their property. The property owner was informed that the adjacent property was owned by Greater Clark County School District. It was

recommended that any concerns with the property be communicated to the Greater Clark County School District.

On August 15th the resident at 3613 Utica Pike contacted the office concerning the cleaning of the stormwater ditch in the rear easement of the property. The maintenance work for that location is scheduled for the first week of September.

On August 20th the resident at 6 Sylvan Ln reported that an individual has been seen dumping dead fish in the Kyle Vissing Park Pond. It was recommended that the resident contact the Jeffersonville Parks Department or the Indiana Department of Fish and Wildlife to file a formal complaint.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton has contacted the Treasurer's Office regarding the fees associated with property liens. The Recorder's office files the lien and charges \$25 at the time of submittal. There is no way to add the fee to the amount due after it is filed. The Treasurer's Office then collects the payments plus a \$15 fee from the property owner when they pay to get the lien released. Settlement of fees occurs during the tax distributions twice per year. Mr. Herdt suggested that a resolution be drafted to add the \$25 processing fee prior to the filing of the lien.

Ms. Burton has been working with Lisa Hile with Keystone on the bank statement reconciliations.

Flat fee invoice payments have been coming in steadily \$267,466.50 has been collected and \$129,766.50 is outstanding.

Ms. Burton has compared responses from banks on money market and CD accounts. FSB money market has a rate of 4.75% currently. This account does not need to be renewed and notification will be sent if the rates change. This was the best rate for both kinds of accounts. Mr. Johnson moved to open a third money market account with \$500,000 from the sewer general account. Motion carried 3-0.

Ms. Burton will be out of the office for the next two weeks on vacation. Ms. Guinn will be handling the next board meeting in Ms. Burton's absence.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 28, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member