



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
And 2025 Budget Hearing
September 25, 2024
5:30pm

The September 25th regular board meeting and 2025 Budget Hearing for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman-ABSENT
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on September 11th were approved by the Board as submitted.

Mr. Herdt requested Old Business. Discussion was held regarding the Keystone software and whether Ms. Guinn was set up on her own login access. Each user is set up separately, however; there are times that Ms. Guinn uses Ms. Burton's login information to process payroll on Keystone and on the First Savings Bank website. All old business was discussed in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. To assist with resolving reconciliation issues with the Keystone accounting software Mr. Ingram reviewed and compared bank statements and accounting entries looking for anomalies that may contribute to balancing issues. Any questionable entries have been brought to Ms. Burton's attention for further review.

On September 17th there was a meeting with Diversified Insurance to review current coverage that is provided. Following the meeting, the list of covered equipment and other items was updated as accurately as possible.

On September 10th a follow-up email was sent to Mr. Farrar with Pelton Environmental requesting information on the proposed screening equipment for the RAS pit. To date no information has been received.

On September 11th a power outage at 2:20 AM occurred. Responding OPCD personnel reset equipment returning the plant to a full operational status.

During the week of September 16th, the booster pump in the sludge build began leaking again. It was found that an internal bushing had worn to the point that the mechanical seal failed. The pump was repaired and put back in use on September 24th.

On September 12th the resident at 910 Presidential reported a sinkhole in the front yard. OPCD personnel dye tested the sinkhole and found no sign of infiltration into the collection lines.

On September 16th the resident at 69 Forest Drive reported a pipe in the back yard with standing water in the pipe. The resident also express concerns of standing water in the front yard following rain events. An inspection of the property provided no answer to the origin of the pipe in the rear yard. To address the concerns of the standing water in the front yard OPCD personnel cleaned the culvert under the driveway to promote drainage.

On September 19th Excel Excavating cleared the overgrown vegetation from the banks of the tributary between the Seilo Ridge and Blueberry bridges ahead of the restoration of that drainage ditch.

On September 16th the resident at 903 Senate Ave contacted the office to report standing water in the roadway following heavy rains. The resident also reported that the storm drains were silted in and had plants growing out of them. It was recommended that the Jeffersonville Street Department be contacted to address those concerns.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton focused on balancing the bank statements and getting some adjustments off the computer. Any adjustments that are not figured out will be referred to the State Board of Accounts for assistance.

All Auto Owner's policies have been paid in full and are included in the payouts. By doing so, we received a discount of \$6077.12 on the premiums.

The current Money Market Balances are as follows:

Sewer - \$515,334.24

CIF - \$515,329.61

An additional Money Market account will be set up using funds from the Sewer Account in the amount of \$500,000.00 through First Savings Bank.

A motion to approve all submitted claims and financial reports was made and carried, with a 2-0 vote.

Mr. Herdt requested any new business. There was no one present to comment on the 2025 Budget. The adoption of the budget will take place at the next board meeting scheduled for October 9th.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

Amy Burton

Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 25, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

Bruce Herdt

Bruce Herdt, Chairman

ABSENT

Marshall Johnson, Vice Chairman

Charlie Milburn

Charlie Milburn, Board Member