



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
November 6, 2024  
5:30pm

The November 6<sup>th</sup> board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson – Vice Chairman  
Charlie Milburn – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The Minutes for the meeting held on October 23<sup>rd</sup> were approved by the Board as submitted.

**Mr. Herdt requested Old Business.** Mr. Ingram continues to monitor the Oak Park Car Wash to ensure there are no illegal dumps into the sewer drains.

Two new tap-ins have been purchased for the Middle Road Commons Development.

All other business was presented in the departmental reports.

**Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.**

On October 24<sup>th</sup> Mr. Ingram submitted the September DMR/MRO. There was a 99% removal of CBOD and SS. There were no violations during the month of September.

On October 25<sup>th</sup> license plates and vehicle registrations were received for recent purchased vehicles. On November 4<sup>th</sup> titles were received. Currently all vehicles are properly licensed and registered to OPCD.

On October 28<sup>th</sup> the starter block for the holding tank pumps in the control room had failed. Aspire Industries was contacted to inspect the pumps at that location and make needed repairs.

During the month of October Excel Excavating replaced five (5) manhole casting throughout the collection system.

On October 24<sup>th</sup> OPCD personnel cleared woody growth from the Capitol Hill Lift station fenced in area.

A recent surge in false high-level alarms and call outs at the Lancassange/Utica Pike lift station prompted a thorough inspection of the controls at that station. Damaged conductors were found on the high-level float. The damaged area was removed, and the float was reconnected to the control cabinet. During the inspection it was found that the alarm selector switch wiring did not match the positions of that switch. That issue was also corrected.

On October 28<sup>th</sup> an inquiry was made about the property at 708 Saratoga making a dedicated connection to the OPCD collection system. It was explained that the property owner would be responsible for all costs associated with that process. Since the home has already been connected to the system, a new tap fee will not be necessary.

On October 22<sup>nd</sup> Staci Goodwin with IDEM conducted the annual MS4 audit. Two deficiencies were received during the audit. Not all storm water drain grates were labeled, and for not adopting new proposed drainage ordinances. This was an item being worked on by OHM that Mr. Ingram is reviewing and will be submitting to the board of directors for review.

On October 23<sup>rd</sup> there was a video meeting of the SWAC members. The meeting was to discuss the engineering representation of the group after Mr. Huckaby left OHM. It was agreed upon to remain with OHM through the 2025 calendar year then discuss the quality of service before making the decision for the 2026 calendar year.

During the week of October 28<sup>th</sup>, the City of Jeffersonville began making roadside drainage improvements along the Woodland and Wildwood Road area.

On October 29<sup>th</sup> OPCD personnel began clearing debris and overgrown vegetation from the stormwater ditch running from 3611 Utica Pike to 3709 Utica Pike. That project was completed on October 30<sup>th</sup>.

***Mr. Herdt requested the Secretary and Financial Reports.*** Ms. Burton reported that there were 6 certified letters sent to property owners with a balance due. One has already paid and two have called the office to make payment arrangements. No letter was sent to the Oak Park Car Wash since a lien already exists on that property. Mr. Herdt suggested to send a letter and inform the customer that a second lien will be placed on the property.

Ordinance 2024-06 was presented for review and approval. This Ordinance allows penalties to be added to unpaid accounts to cover office expenses and filing fees for liens.

Invitations for sealed quotes for bio-solid removal 2025 contract were emailed to three interested companies; Gotta Go, Estes, and Champion Trucking. The bids will be opened at the November 20<sup>th</sup> meeting.

An advertisement was printed in the News and Tribune on October 30<sup>th</sup> for nominations for Area 2 Directorship. All nominations are due before December 1<sup>st</sup>.

An advertisement was printed in the News and Tribune regarding the Additional Appropriation hearing to take place at the November 20<sup>th</sup> meeting. This Appropriation will be for \$70,000.00 to be used for necessary repairs/replacements of equipment.

Bank Statements for October were completed with the exception of the Sewer general account. Ms. Burton will be contacting Lisa with Keystone to determine the proper way to enter the additional \$500,000.00 that was moved into a Money Market Account.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

*Mr. Herdt requested any new business.* Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

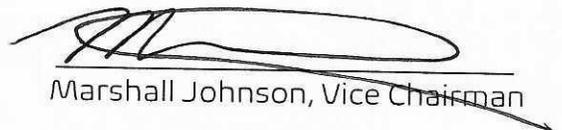
Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on November 06, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

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Charlie Milburn, Board Member