



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

WASTEWATER / STORMWATER

Board of Directors  
Regular Business Meeting  
December 18, 2024  
5:30pm

The December 18, 2024, Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Charlie Milburn – Board Member  
Marshall Johnson – Absent  
Keith Ingram – Superintendent  
Amy Burton – Absent

A motion was made to approve the submitted minutes for the meeting held on December 4, 2024. The motion was carried with a 2-0 vote.

***Mr. Herdt requested old business.***

Old business was not discussed during this meeting.

***Mr. Herdt requested the Wastewater and Stormwater Reports.***

On Tuesday December 3<sup>rd</sup> following the renewing of the OPCD FCC license an inquiry was made regarding the payment of registration fees. Mr. Ingram was informed that no fees were due because OPCD was a governmental entity.

On Wednesday December 4<sup>th</sup> the MRO / DMR for November was submitted to IDEM. There was a 99% removal of CBOD and SS. There was one (1) violation during the month of November. The violation was a SSO that occurred at 5 Forrest Dr.

On Thursday December 5<sup>th</sup> the RiverLink vehicle information was updated. All active vehicles are equipped with transponders.

On Thursday December 6<sup>th</sup> Key Oil topped of the diesel tank that fuels the plant Generator and is used for operational equipment.

On Monday December 9<sup>th</sup> there was a loss of the three-phase power at the treatment plant. Duke Energy was contacted to address the outage. Beckner Electric was contacted to address a failure of the

power switching equipment. It was determined an internal component had failed and was preventing the equipment from properly operating. Replacement parts have been ordered to repair the unit.

During the week of December 9<sup>th</sup>, the six-inch Godwin pump was taken to Allied Pump to make repairs to the fuel system. The pump was returned during the same week and is fully operational.

On Friday December 6<sup>th</sup> the property inspection list for the Middle Rd Commons development was reviewed. A list of properties owing sanitary fees was provided to Ms. Burton for billing.

***Mr. Herdt requested the Secretary/Treasurer's Report.***

A Lien will be placed on Oak Park Car Wash and Dollar Store. All others have paid 10% plus \$25 will be added for expenses related to filing. Ms. Burton will be filing the necessary documents with the courts. Mr. Herdt requested to review the lien documents prior to being submitted for filing.

It has been discovered that the Fund software is basically a check register. Receipts and disbursements can be made, however; the General Ledger software is an entirely different program.

Valerie with Diversified Insurance found that the public officials' bond can be covered under current policy with an addendum.

Nominations for Area 2 were due before December 1<sup>st</sup>. Mr. Herdt was the only nomination received to represent Area 2. Mr. Wilder has filed a petition to name the sole nominee director.

Estes Waste Solutions has visited the office and signed the 2025 Contract. Mr. Herdt will need to sign on behalf of Oak Park.

November bank statements and minutes have been scanned and uploaded to Gateway.

Spoke with Marcie at the State Board of Accounts. Checks for Wayne can be removed from the account and Money Markets will be added as additional accounts.

Unused Personal time has been paid out with this meeting.

Ms. Burton has sent a bill for the flat rate sewer fees for all newly inspected homes built in the Middle Road Commons.

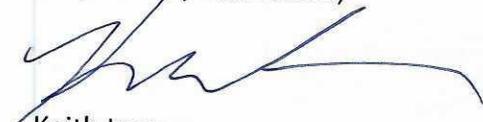
A motion to approve all submitted claims and financial reports was made and carried with a 2-0 vote.

***Mr. Herdt requested any new business.***

Mr. Ingram requested to receive the secretary pay for the December 18<sup>th</sup> meeting. The request was approved with a 2-0 vote.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

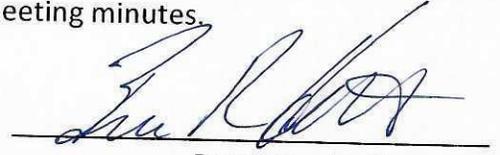


Keith Ingram

Superintendent,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on December 18, 2024, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

ABSENT  
Marshall Johnson, Vice Chairman

Charlie Milburn, Board Member