



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
March 26, 2025
5:30pm

The March 26th board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson – Vice Chairman
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk
Bruce Eby – Board Member

There was no scheduled meeting on March 12, 2025, due to a lack of quorum. Necessary payables were approved by Mr. Herdt, Mr. Ingram and Ms. Burton.

There continues to be a vacancy of the Area 1 Board Member. Mr. Herdt moved to appoint Mr. Bruce Eby to fill the vacancy, motion carried 2-0. Ms. Burton will begin compiling the necessary documents to add Mr. Eby to the Board, effective immediately.

Mr. Johnson will be out of town for the meeting scheduled for April 9th and recommended changing the meeting to Monday, April 7th. There were no objections to the change in date. The change will be posted in the district Office.

The Minutes for the meeting held on February 26th were approved as submitted.

Mr. Herdt requested Old Business. The hearing for the Area 2 election petitioning the Court to dispense with the election and declare the sole nominee, director, has been changed to February 27th since the courthouse is closed for Presidents Day.

Mr. Herdt asked for an update on the pipe near Sylvan and Forest. Mr. Ingram stated that there is a catch basin in the rear of the property, but it has not been determined whether it is connected to any pipes.

All other old business was presented in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On February 25th Mr. David Stinson was contacted to inquire if he had an interest in filling the open board position.

On March 3rd a current copy of the Standard Methods for the Examination of Water and Wastewater manual was ordered to ensure the lab procedures comply with the current EPA standards.

On March 4th insurance rates for the 2025 calendar year were submitted for review. There will be approximately a 10% increase in premiums compared to the 2024 calendar year. The proposed policy will maintain the same benefit level and does not exceed the budgeted expenditure for this line item.

On February 24th it was found that the #1 clarifier had a catastrophic failure of the scum wiper system. OPCD personnel made the needed repairs to the clarifier. While the clarifier is offline additional repairs have been made to the T-valve operation for this clarifier. The T-valve control head was replaced with a new unit (in stock) and the guide column was repaired to ensure proper alignment of the T-valve telescopic tube.

On February 25th IDEM conducted the annual inspection of the plant operations. A marginal review assessment was received due to a Phosphorus limit violation along with three SSO's that resulted in basement backups. Recommended changes to the lab bench sheet documentation, MRO reporting and sample handling process are being reviewed and implemented.

On March 4th a purchase order was submitted to Aspire Industries for two replacement pumps for the Lancassange lift station. The new pumps have been delivered and will be rotated into operation as the existing pumps are removed for repairs.

On March 6th a meeting with Dukes Root Control was held. The treatment requirement for the 2025 calendar year was discussed. The treatment dates haven't been scheduled at this time.

On March 3rd the resident at 166 Forest Drive reported a possible backup. Responding personnel found the collection lines were clear and flowing. Attempts were made to inform the resident of this finding however the phone number provided was unanswered.

On March 6th a repair permit was issued for 1814 Flintlock. A backflow prevention device was installed on the lateral for that address. The sanitary lines for that address are now compliant with the OPCD sanitary specifications. A compliance notification will be mailed to that address.

On March 7th OHM submitted a draft 2024 MS4 Report for review.

On March 3rd a message was relayed on behalf of the property owner at 1002 Washington Way. The owner was considering removing a tree in the rear easement and questioned if this action would be helpful with making rear easement drainage repairs.

During the week of March 10th, the office experienced internet outages due to repairs being conducted by Spectrum. These interruptions had major impacts on the ability for the office to conduct operations as it related to phone services.

On March 11th all T-valve elevations were reset to the 2000 plant upgrade design elevations. Clarifier #1 was brought back online on March 12th. During that time Clarifier #3 was pumped down for repairs to the launder and annual inspection.

On March 17th Excel Excavating began making repairs to the launder on clarifier #3. Those repairs were concluded on March 21st. Final weir adjustments and routine maintenance repairs will be made prior to that clarifier being brought online.

On March 14th Bobcat of Louisville was contacted to make repairs to the OPCD skid steer fuel system. A rental skid steer will be used until the OPCD unit is returned.

On March 20th Beckmar Environmental collected the first quarterly sample for the 2025 calendar year.

On March 14th a contractor making repairs to the Hidden Creek collection system contacted the office to inspect the repairs. The contractor had made errors in the elevation of the installed replacement lateral which resulted in the lateral requiring to be adjusted to match the elevation of the receiving sewer line.

On March 18th the resident at 626 Higgins Drive completed repairs to the lateral. The homeowner performed this work.

On March 13th the property owner at 30 Wildwood reported a backup. Responding personnel found the collection lines to be clear and flowing. However, the collection lines were cleaned as a precautionary measure. The property owner was informed of those findings.

On March 21st the property owner at 113 Webster reported a backup. Responding personnel found the collection lines to be clear and flowing. The property owner was informed of those findings.

On March 13th the first SWAC meeting for the 2025 calendar year was held. Upcoming calendar events and meeting dates were presented. It was noted that recent executive orders limiting restrictions greater than the Clean Water Act (CWA) may roll back some state regulations that are stricter than that of the CWA.

On March 21st Mr. Ingram met with OHM to review the 2024 MS4 report and discuss the changes to the ArcGIS program. It was recommended to subscribe to the ESRI online creator package. This change will allow access to our data remotely.

The City of Jeffersonville has made roadside drainage repairs to the east side of Forest Drive between Woodland Road and Oak Park Blvd.

On March 17th the resident at 905 Presidential contacted the office with concerns of sinkholes in the rear easement. Responding personnel found the catch basin in the rear easement required fill dirt to return it to grade level. Also, smaller areas needed to be addressed to ensure proper drainage in the easement. This work will be performed during drier soil conditions.

On March 19th the resident of 1703 Flintlock reported a sinkhole in the rear easement. Responding personnel found the problem area was near an AT&T utility box. It was recommended that AT&T be contacted to address this issue.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton has been working with the SBA auditor during the recent examination of financial procedures. An exit interview will be held at the conclusion of the examination.

Ms. Burton has created a resolution to use annually setting the flat rate fee for sanitary sewer services.

The Kentucky Department of Revenue has a new website. There were a few issues with the site at first and seems to be working now.

A check was received from Conservice Synergy in the amount of \$620.00 it was unclear what this check was for. Ms. Burton discovered that this company processes finances for Hidden Creek Apartments. The check was sent in error and will be shredded at the company's request.

Mr. Herdt and Ms. Burton appeared at the courthouse for the scheduled hearing regarding the Area 2 election and Mr. Herdt being declared sole nominee and Director. Mr. Wilder also showed up and informed us that everything was settled and gave Ms. Burton the court approved documents.

Mr. Herdt requested payment for two extra meetings, motion carried 3-0.

Ms. Burton purchased a new battery for the AED along with misc. first aid supplies to replace outdated materials.

A motion to approve all submitted claims and financial reports was made and approved by a 3-0 vote.

Mr. Herdt requested new business. Ms. Guinn and Ms. Burton will be working on a newsletter.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



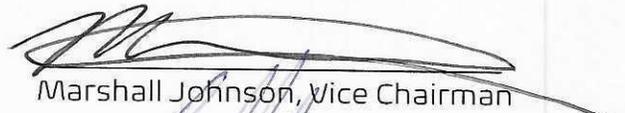
Amy Burton

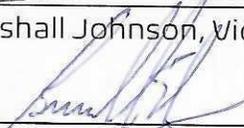
Secretary & Financial Clerk,

Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on March 26, 2025, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman


Marshall Johnson, Vice Chairman


Bruce Eby, Board Member