



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 15, 2025
5:30pm

The regular meeting scheduled for July 16th was changed to July 15th due to scheduling issues. The board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson – Vice Chairman
Bruce Eby – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the June 18th meeting were approved as submitted by all board members.

Mr. Herdt requested Old Business. All old business was presented in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On June 18th a new Facebook page was created to replace the old Facebook Page.

On June 27th the DMR / MRO for May was submitted electronically to IDEM. There was a 98% removal of CBOD and a 99% removal of SS. There were no violations during the month of May.

On July 2nd OPCD personnel received training on the process of clearing utility locate requests submitted by Indiana811. An SOP was created to be used as a guide for this process. This process became a state requirement on January 1, 2025.

On June 17th OPCD personnel began cleaning and refilling the chlorine contact troughs as part of their quarterly maintenance routine. The task was completed on June 18th.

On June 30th Mr. Swinney conducted training in the process of flushing the RAS pit. This was a refresher on the proper method for that process and is also used for the skimming pit.

On July 2nd Stemler Irrigation was contacted to inspect the pressure reducing valve on the plant water service. This equipment requires an annual inspection. The results were sent to Watson Water.

On June 16th TRC LLC completed their portion of the repairs at the intersection of Forest and Wildwood. Excel Excavating will take the project over going forward. The city of Jeffersonville provided the materials for replacing the stormwater pipe in the intersection. The roadway was backfilled to grade and was reopened to public usage prior to the holiday weekend. The roadway will be paved later. CenterPoint continued making repairs to the gas service lines in the intersection. Shutoff valves were moved from the intersection and plastic gas lines were run to replace the original steel lines. CenterPoint completed their work on June 20th.

On June 27th the #2 pump at the Beechwood lift station was replaced due to an apparent wiring failure. The pump was sent to Aspire for repairs and should be covered as a warranty item.

An audit of the lift station alarm lines was conducted on July 3rd. Any defective equipment was replaced, and non-functioning communication lines were repaired on July 3rd also. The alarm lines are fully operational at all monitored stations.

On June 23rd the property owner at 3010 Middle Road visited the office regarding ongoing sanitary issues. After reviewing documentation for the property, it was apparent that the lateral from that location was connected to the private sanitary system on the Hidden Creek Apartment property. During a sewer repair in April on the Hidden Creek sewer system the service for 3010 Middle Road was unintentionally disconnected. The property owner of 3010 Middle Road and the facility maintenance chief for the Hidden Creek complex were both informed of the lateral connection arrangement. As this was an agreement between private parties this issue will need to be resolved between the private parties. However, the property owner of 3010 was informed that it was possible to connect directly to the OPCD collection lines provided an easement was granted by the 3008 Middle Road property owner. Mr. Ingram is unsure if this issue has been resolved. Additionally, it was found that the 3010 Middle Road property has three buildings located on it, yet it is being billed annually for one EDU.

On June 17th an alert condition 1 (power outage) callout at the plant was received by the on-call personnel. OPCD personnel responded and checked the plant to ensure proper operations.

On June 22nd a high temperature alarm call-out was received by the on-call personnel. The responding OPCD personnel found the control room air conditioner had failed. Measures were taken to ensure the temperature in the control room was reduced. The air conditioner was replaced on June 23rd.

On July 12th an alert condition 1 (power outage) callout at the plant was received by the on-call personnel. OPCD personnel responded and checked the plant to ensure proper operations.

On June 26th Mr. Ingram attended the quarterly SWAC meeting at the OHM office in Jeffersonville. Upcoming events and training opportunities were discussed during the meeting.

Mr. Herdt questioned if a platform aerator was added when the old aeration system was removed. Mr. Ingram responded that no platform was added but a bubbling system was. Mr. Ingram will discuss platform aeration upgrade and pricing with Ely.

Mr. Herdt requested the Secretary and Financial Reports. All staff members have been trained on internal controls, credit card usage, and tax exemptions on July 2nd.

The second quarterly paychecks for the Board were processed on July 2nd. Mr. Herdt and Mr. Johnson signed checks on July 2nd and will be paid for an additional meeting for July.

The required pre-budget questions have been submitted through the gateway system and the workshop between Ms. Stockhoff and Ms. Burton took place on July 15th. There were no issues and the budget amounts will stay the same as the past several years.

Bank Statements for June have been balanced and were approved by Mr. Herdt and Mr. Ingram. All May reports have been uploaded to the gateway system.

Flat rate billing invoices have been mailed. The bill sent to Bethel AME Church was returned stating the property is vacant. Ms. Burton will be double checking the mailing address for this property.

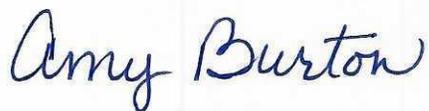
Seven payments have already been received and Pro-rated bills have been sent for properties with new taps in the Middle Road Commons Subdivision.

All Quarterly and monthly tax reports have been completed and paid.

A motion to approve all submitted claims and financial reports was made and approved by a 3-0 vote.

Mr. Herdt requested new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



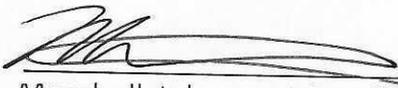
Amy Burton

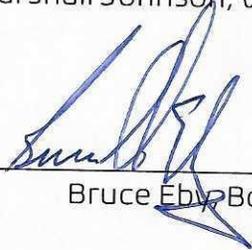
Secretary & Financial Clerk,

Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on July 15, 2025, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman


Marshall Johnson, Vice Chairman


Bruce Eby, Board Member