



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 13, 2025
5:30pm

The August 13, 2025 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Bruce Ebby – Board Member
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Absent
April Guinn - Acting Secretary / Financial Clerk

A motion was made to approve the submitted minutes for the meeting held on July 30, 2025. The motion was carried with a 3-0 vote.

Mr. Herdt requested old business.

A Current AR Report for billed sewer service customers was provided for review by the board members.

Mr. Herdt requested the Wastewater and Stormwater Reports.

On Tuesday July 29th MAC Construction scheduled an appointment to inspect clarifier #3 on Thursday July 31st. A not-to-exceed bid was received from MAC Construction on Thursday August 7th.

On Thursday August 7th notice was received from Dugan-Meyers stating that they would not be submitting a bid for the clarifier #3 project due to the small size of the project.

On Thursday August 7th it was found that sales tax was again being billed to our Microsoft 365 subscription. Microsoft was contacted and it was stated that the billing process had been change and we needed to update our tax-exempt documentation.

On Monday July 28th the MRO/DMR for June was submitted to IDEM. There was a 97% removal of SS and a 98% removal of CBOD. There were no violations during the month of June.

On Monday July 28th a sink hole at the intersection of Beechwood and Mockingbird Circle was dye tested to determine if there was infiltration at that location it was found that there was infiltration. On Wednesday July 30th that section of the collection system was video inspected and it was found that a pipe joint was compromised, and repair was required. It was also found that an additional section of the sanitary line was also damaged requiring repair. On Tuesday August 5th Mr. Ingram met with Excel Excavating to discuss the needed repairs at that location.

On Monday July 28th Jecker Excavating and Septic vacuumed grease from the wet wells at accessible lift stations.

On Monday July 28th a possible backup was called in for the property at 3010 Middle Road. Mr. Ingram spoke with the plumbing company regarding the sanitary issue at that location. A locate request was received for the 3014 Middle Road property for sewer repair.

On Friday August 1st OPCD personnel mowed the overgrown areas of the Pam Paw ditch.

On Thursday August 7th OPCD personnel mowed the ponds property.

On Monday August 4th the property owner at 916 assembly Rd contacted the office to inquire about maintenance along the tributary running in the rear of the property. It was explained that OPCD ensures the unobstructed flow of water in the tributary, however the property owner is responsible for all other maintenance

Mr. Herdt requested the Secretary/Treasurer's Report.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0 vote.

Mr. Herdt requested any new business.

A motion was made and carried with a 3-0 vote to pay Mrs. Guinn, the secretary, and financial fees for the August 13, 2025 meeting.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



April Guinn

Lab Tech and Office Assistan,

Oak Park Conservancy District

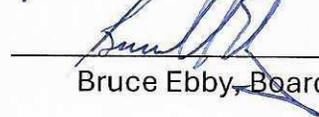
We the undersigned, have examined the minutes of the Regular Board Meeting held on August 13, 2025 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Bruce Ebby, Board Member