



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 27
5:30pm

The August 27th board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson – Vice Chairman
Bruce Eby – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the August 13th meeting were approved as submitted by all board members.

Mr. Herdt requested Old Business. All old business was presented in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On August 12th a request was sent to Excel Excavating to provide a written quote for the clarifier #3 repair project. The quote was received on August 21st and was available for review. It was recommended that Mr. Ingram prepare a contract for services with Excel Excavating for this project.

On August 12th ERA Waters was contacted to clarify abnormal results for the DMR-QA test. The issue has been with the "Nitrate + Nitrite as N" reporting. Mr. Ingram was informed to submit the "Nitrate as N" for that test as it is not possible to get an accurate result for a "Nitrite as N" test. The procedure for that test was updated to eliminate any confusion in the future.

On August 21st Mr. Ingram submitted a "Notice of Violation" to Mr. Herdt for review prior to sending to the property owner of 3010 Middle Road. Mr. Herdt agreed that the notice complied with the OPCD Residential Wastewater Regulations. On August 22nd, the property owner of 3010 Middle Road visited the office. Mr. Ingram took this opportunity to present the Notice of Violation to the property owner. Ms. Burton was asked to sit in during the meeting. Following a long meeting the property owner understood what was required to receive a Notice of Compliance from OPCD.

On August 21st the Clark County Health Department contacted the office regarding 3010 Middle Road. The situation of that property was explained to the Health Dept representative. Mr. Ingram was informed that the businesses were on a water usage restriction, however the businesses were still allowed to operate. On August 25th Mr. Ingram was informed that the sanitary lines were dye tested, and it was confirmed that the lateral from 3014 Middle Road was connected to 3010 Middle Road.

On August 12th replacement check valves were ordered for the skimming pit. Upon delivery OPCD personnel installed the check valves at that location.

On August 13th Mr. Ingram contacted Hach regarding the collection operations of the effluent sampler. An estimate was received for repairing the controller which was compared to an estimate to replace the controller. The decision was made to replace the controller, and a purchase order was prepared.

On August 15th it was found that the central air in the office building was not working. Richardson's Heating and Air was contacted and scheduled a repair visit for August 18th. It was found that the blower motor had failed and needed replacement. After not receiving an estimate for replacing the blower motor, Mr. Ingram ordered a motor from SWH in Louisville and installed the blower returning the central air to an operational state.

On August 19th while enroute to perform maintenance sewer cleaning operations one of the trailer tires failed. All tires on the sewer cleaner were taken to Big-O Tires and were replaced with heavier rated trailer tires.

On August 20th the office was contacted by Charlie Smith with Sellersburg Water. There were concerns that a buried manhole lid found on Allison Lane may be infrastructure belonging to OPCD. A review of the plans for the Allison Lane forced main indicated the structure was a possible stormwater manhole. It was confirmed that it was a stormwater structure. The City of Jeffersonville was informed of this discovery so it could be added to their infrastructure database.

On August 19th the property owner at 3008 Middle Road contacted the office with concerns of the sanitary issue at 3010 Middle Road. Mr. Ingram explained the situation and assured the property owner that the property owner at 3010 Middle Road was working to resolve the issue as quickly as possible.

On August 11th the property owner at 506 Lancassange contacted the office with questions about replacing the culvert under their driveway. They plan to widen their driveway, so it was recommended that the Jeffersonville drainage department be contacted to confirm their regulations pertaining to the culvert size.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Guinn requested longevity pay be included in the payouts for this meeting. Ms. Guinn has been working for OPCD for 5 years. Secretary / Financial pay was also added to Ms. Guinn's paycheck.

Ms. Burton has been working on the 2026 Budget. Line items will be available for review at the next meeting.

Ms. Burton received a copy of the invoice from the State Board of Accounts for the recent examination of records in the amount of \$10,218.95. This invoice will be paid by the County and the amount will be deducted from the next tax settlement.

A motion to approve all submitted claims and financial reports was made and approved by a 3-0 vote.

Mr. Herdt requested new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

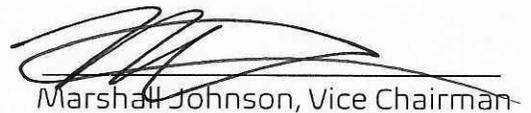


Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on August 27, 2025, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Bruce Eby, Board Member