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Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
September 10, 2025
5:30pm

The September 10th board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson – Vice Chairman
Bruce Eby – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the August 27th meeting were approved as submitted by all board members.

Mr. Herdt requested Old Business. All old business was presented in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On August 25th a new desktop PC was purchased for Mr. Ingram as recommended by CrystaLink. The PC is being updated to the professional version of windows to comply with the operating requirements of our server.

After receiving the Notice of Violation on August 22nd, the owner of 3010 Middle Road has had their lateral locates completed. A Notice of Compliance will be sent to the owner once their lateral system is fully operational. The property is currently under a water usage restriction from the Clark County Health Department.

On August 28th the DMR/MRO for July was submitted to IDEM. There was a 98% removal of CBOD and a 98% removal of SS for the month of July. There were no violations during the month of July.

On August 29th the testing results for the 2025 DMR-QA45 proficiency testing were submitted to ERA Waters for review. The results have not yet been received.

On September 5th Beckmar collected the quarterly effluent samples for testing.

On September 5th Mr. Ingram submitted a Purchase Order to Hach for the annual service agreement for the lab testing equipment.

On September 5th Mr. Ingram participated in a Zoom meeting with Ziptility. This company offers an alternative to the ESRI Mapping Service. The proposed product

could improve the maintenance and record keeping process and create a more efficient method of operation. Mr. Ingram requested a quote for the services and product.

On August 25th the power study was received from Beckner Electric. Mr. Ingram will be meeting with Beckner to review their report. Any recommended corrections to the plant's power supply will be presented to Duke Energy for their assessment.

On August 25th Hach Services calibrated the chlorine analyzer in the chemical building. It was recommended that the PH probe in that device be replaced. A new probe was ordered. Also, on August 25th recirculation pumps were ordered from Amazon for the chemical application process.

On September 4th the Colorado truck was taken to John Jones Chevrolet to have the transmission flushed as an attempt to address a slipping issue with the transmission. That vehicle was returned on September 5th.

On August 25th the property owner of 518 Reba Jackson Drive reported a hissing sound coming from the air relief valve pit in the rear of their property. An inspection of the structure found that a leak in the base of the air relief valve was the source of the sound. A replacement for the air relief valve is being researched. OPCD personnel will be replacing the air relief valve in time.

On August 26th Mr. Ingram met with Dauenhauer Plumbing at 3010 Middle Road to discuss the ongoing issues at that location. It was found that the apartment collection line that 3010 Middle Road was connected to is still operational and that line had not been abandoned as it had previously been communicated. On August 29th Dauenhauer jetted and rodded the sewer line on their property that 3010 Middle is connected to. At the conclusion of their work the lines at 3101 Middle Road were still obstructed, this indicated that the blockage is on their property.

On August 27th the OPCD collection line providing sewer services to the Hidden Creek Apartments was videoed to ensure that there was not a lateral connection on that line. It was determined that there is a section of the collection lines that needs replaced. This will improve the overall condition of the collection lines servicing that area. This work will be performed by the end of the year.

On August 28th Excel Excavating began making the repairs to the collection line at the intersection on Mockingbird Circle and Beechwood Road. The work was completed on August 29th. Mr. Eby noticed when driving by this area, the asphalt has also been repaired.

On August 6th a possible backup was reported to Metro Services for 313 Lancassange. Responding OPCD personnel found the collection lines to be clear and flowing. It was recommended to the property owner to contact a plumber to address their issues.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton presented the proposed line-item budget amounts. It was agreed to use the proposed amounts for the 2026 Budget.

Bank statements for the month of August were completed and presented for approval. All monthly uploads will be completed by Ms. Burton.

Ms. Burton received a call from Volunteers of America/Kaiser Home Services regarding 1109 Pebble Creek Drive. This property is coded as a non-profit and is billed for the flat rate sanitary sewer services through the OPCD office. They had received a call from the Clark County Treasurer office that they had an amount due in the amount of \$780 and if not paid immediately, their property would have a lien filed against the property. I have attempted to contact the Auditor's Office to get this situation corrected, but; have not received any response. Ms. Burton will continue to resolve this issue.

Ms. Burton will be having a medical procedure on September 18th and will be on sick leave for approximately two to three weeks.

A motion to approve all submitted claims and financial reports was made and approved by a 3-0 vote.

Mr. Herdt requested new business. Mr. Johnson will be out of town during the October 8th meeting. Mr. Eby will be out of town during the October 22nd meeting. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on September 10, 2025, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Bruce Eby, Board Member