



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
And 2026 Budget Adoption Hearing
October 22, 2025
5:30pm

The October 22nd board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson – Vice Chairman
Bruce Eby – Board Member – Absent
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the October 8th meeting were tabled until the next meeting due to Mr. Eby's absence.

Mr. Herdt requested Old Business. There were no visitors present to discuss the proposed 2026 Budget. Resolution 2025-06 was approved by motion and signed by the Board. Mr. Eby's signature was obtained outside of the meeting due to being out of town during the meeting.

Mr. Swinney submitted an operational report to the Directors for review.
All old business was presented in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On October 9th Crystalink was contacted about the compatibility of the office computers with the Windows 11 operating system. It was suggested that all PC's over 5 years old should be replaced.

On October 9th changes were made to the OPCD website. The process for obtaining a pre-approval for a building permit was changed from online to in person. The online process was established during 2020 to accommodate the Covid-19 pandemic.

On October 16th an updated quote for the center column was requested from Ovivo. The original quote was received in May of 2025. A purchase order will be issued for this project.

On October 7th Culligan Water Systems was contacted to inquire about service as an alternative for the distilled water supplier for the lab. It was found that Culligan does not provide distilled water in gallon containers.

On October 7th Pipe Eyes was contacted and a quote was requested to provide services for cleaning grease from the lift stations. The estimator has not provided quote at this point.

On October 14th sewer inspections were conducted at 12 Redbud, 1101 Dogwood, and 814 Columbia Ct. All inspections were found to be compliant with the OPCD specifications.

On October 8th the resident at 814 Columbia Ct contacted the office and reported a possible backup. Responding OPCD personnel found the collection lines clear and flowing. It was recommended that the resident contact a plumber.

On October 9th the resident at 1101 Dogwood contacted the office requesting guidance regarding a quote that was received for a sanitary repair. It was recommended to obtain additional quotes for their repairs.

On October 7th as a preventative measure, OPCD personnel inspected drainage issue areas ahead of the predicted 2.6" of rain over a 24-hour period. 1.4 inches of rainfall was recorded.

On October 16th OPCD personnel mowed the ponds property.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton was in the process of preparing the legal advertisements to invite nominations for Area 1 and Area 3. Area 1 is for a two-year term and Area 3 is for a four-year term beginning January 2026. Nominations are due before December 1, 2025 and the election will take place at the 2026 Annual Meeting.

Invitations for quotes for the biosolid removal contract for 2026 have been prepared. Packets will be sent to Estes Waste Solutions, Champion Trucking, and Gotta Go Dumpster Service once Mr. Ingram reviews the documents.

Ms. Burton will be preparing reminder letters for aged accounts receivable.

Ms. Burton received an email from INPRS stating that they would have onsite training during December and January. Ms. Burton will be setting up a date in January 2026.

A motion to approve all submitted claims and financial reports was made and approved by a 2-0 vote.

Mr. Herdt requested new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

Amy Burton

Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on October 22, 2025, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

Bruce Herdt

Bruce Herdt, Chairman

Marshall Johnson

Marshall Johnson, Vice Chairman

ABSENT

Bruce Eby

Bruce Eby, Board Member