



WASTEWATER / STORMWATER

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
November 19, 2025
5:30pm

The November 19, 2025, Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Bruce Eby – Board Member
- Marshall Johnson– Board Member
- Keith Ingram – Superintendent
- Amy Burton – Absent
- April Guinn – Lab Tech/Office Clerk

A motion was made to approve the submitted minutes for the meeting held on November 5, 2025, the motion was carried with a 3-0 vote.

Mr. Herdt requested old business.

A current AR Report for billed sewer service customers was provided for review by the board of directors.

A Motion for employee bonuses totaling the amount of \$960 was made and carried with a 3/0 vote.

Middle Road Commons construction bond expires on 12/7/2025. OPCD will assume responsibility for maintenance and repairs of that collection system. A bond release notice was requested from the developer.

Mr. Herdt requested the Wastewater and Stormwater Reports.

On Monday November 3rd Mr. Ingram reviewed the ERS Water website and found that an acceptable result was received for the WP 368 corrective action study. The official notification has not been received at this time. Upon receipt IDEM will be notified and a corrective action letter submitted as required.

On Wednesday November 5th Ms. Burton and Mr. Ingram met with representatives from the State Board of Accounts to go over items that required clarification following the audit earlier in the year.

On Thursday November 6th a notice was received from QP Capitol regarding payment submitted to Aspire Industries. It stated that all payments are to be made payable to QP Capitol as Aspire is still under their contract. Aspire stated that the contract has been terminated and a letter of release would be provided for our records.

On Thursday November 13th Mr. Ingram created an OPCD email account on the Office 365 platform for Mr. Eby.

On Monday November 3rd a discussion was held with Mr. Chesnut from Pipe Eyes regarding removing grease and rags from the lift stations. It was recommended that having a site at the plant to dump trucks would have a positive impact on scheduling and cost.

On Tuesday November 4th Dukes Root Control scheduled their maintenance treatment of 8,914 lineal feet of sewer line to be performed on Friday November 14th. Weather conditions and flight delays resulted in the starting date to be pushed back to Tuesday November 18th.

On Tuesday November 4th Mr. Ingram contacted Excel Excavating and requested that the sewer repair project at 154 Forest Drive be completed as soon as possible. The repair area was video inspected, and dye tested on Wednesday November 5th.

On Friday November 14th OPCD personnel removed an accumulation of rags and grease from the Pebble Creek lift station. A late day alarm on Thursday the 13th prompted the cleaning. On Monday November 10th the property owner at 121 Webster reported a possible backup. Responding OPCD personnel found the collection lines were clear and flowing. The property owner contacted the office and requested advisement regarding a quote for repairs to their lateral line. Mr. Ingram met with the property owner and recommended that quotes be requested from other plumbing companies before selecting a contractor for sewer repairs.

During the week of November 10th Excel Excavating mowed the Fields of Lancassange drainage ditch. The maintenance frequency may be changed to three times annually beginning in 2026.

Mr. Herdt requested the Secretary/Treasurer's Report.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0 vote.

Mr. Herdt requested any new business.

A motion was made and carried with a 3-0 vote to pay Mrs. Guinn, the secretary, and financial fees for the November 19, 2025, meeting.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

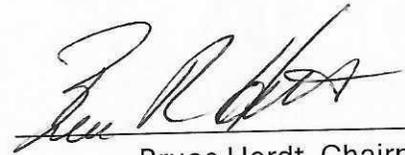


April Guinn

Lab Tech/Office Clerk,

Oak Park Conservancy District

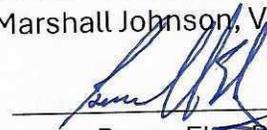
We the undersigned, have examined the minutes of the Regular Board Meeting held on November 19, 2025, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Bruce Eby, Board Member