



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Annual Business Meeting
January 14, 2026
5:30pm

The January 14th Annual board meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Bruce Eby- Vice Chairman
Marshall Johnson–Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on December 17th were approved as submitted. Due to Mr. Eby and Mr. Johnson being the sole nominees for Area 1 and Area 3, the board petitioned the Court to dispense with the election and declare the sole nominees, directors.

Mr. Eby and Mr. Johnson read aloud the Oath of Office and signed the Oath documents.

Mr. Herdt turned the meeting over to Ms. Burton to hold an election of officers. Mr. Johnson moved that Mr. Herdt remain as Chairman and Mr. Eby take over as Vice Chairman; motion carried 3-0. The meeting was turned back over to Chairman Herdt. Ms. Burton was appointed to remain as Secretary and Financial Clerk to the Board.

Mr. Herdt requested Old Business. Mr. Ingram asked the Board to accept the COLA for all hourly employees in the amount of \$.74 to begin on the next paychecks. Motion was made and carried with a 3-0 vote.

All other old business was presented in the departmental reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.

On December 29th benefit time totals were provided to Ms. Burton for adjusting the Key-Pay account for the 2026 calendar year.

On January 5th a verbal quote was received from Ziptility for their utility mapping service. The quoted price is approximately three times what we are currently paying for the ESRI service.

On January 7th Mr. Ingram met with Excel Excavating to review planned projects for the 2026 calendar year.

On January 9th the representatives from GRIPP Industries collected information to provide a quote for calibrating the OPCD flow meters. It was decided to stay with River City for that service.

On December 19th the tires were replaced on the Chevy Colorado. The tires were purchased through Big-O Tires.

On December 19th OPCD personnel cleared debris from the washdown water valves on the Huber screw presses. The solenoid valves that allow water flow will be evaluated for replacement.

On December 23rd Chemical Resources made a partial bleach delivery ahead of the holiday break. A final order was placed for the 2025 calendar year. Currently deliveries are still coming from Indianapolis.

On December 26th Mr. Ingram received a quote for a replacement head for the sewer push camera that has upgraded features. The repair cost for the original head is more than half of the quoted price of the replacement head. A purchase order will be submitted for the replacement head during the 2026 calendar year.

On January 6th Cummins Crosspoint replaced the newer towable generators battery maintainer. The battery maintainer was replaced with an OEM part from Generac.

On January 6th OPCD personnel relocated the floating aerators to the rear of the property to make room for the planned repairs to the #3 clarifier.

On January 7th the SBA returned the accounting records that were taken for review as part of the 2025 audit. It was questioned if there had been a response to the concerns that were discussed at the last meeting. None have been given.

On January 9th the center column was delivered from OVIVO for the #3 clarifier repair. Excell Excavating was informed that the column was in OPCD possession.

On December 16th OPCD personnel cleaned and began video inspecting the collection line in the Middle Road Commons development. The video inspection was completed on Wednesday the 17th. The collection lines were found to be in compliance with the OPCD specifications however many of the manhole risers were in need of repair. The property developer has been contacted and requested to meet in 2026 to address this situation.

On December 19th the resident at 1001 Executive Court reported a possible back-up of the sewer line. Responding personnel found the collection lines were surged. OPCD personnel promptly cleared the obstructed line returning the collection lines to their normal state.

Mr. Herdt requested the Secretary and Financial Reports. Monthly and quarterly tax forms have been processed for December 2025.

December bank statements have been balanced for 2025 and the year has been closed in the Key-Fund software. 2026 has been successfully started.

Once the Minutes from December 17, 2025 have been approved, all information for 2025 can be completed in the Gateway monthly and annually uploads.

As part of the end of year process, the annual SDAR has been printed for review. A new inventory list will also be submitted with the report. The deadline for the SDAR is March 1st. The 100R will be submitted prior to the January 31st deadline.

Mr. Swinney has requested longevity pay for this meeting's payout.

W-2's will be completed prior to the next meeting. Ms. Guinn is being trained on all end of year procedures.

Ms. Burton received information from Dana Juliot at First Savings Bank regarding the rate on the money market accounts. The rate expired in November and a rate of 3.25% was offered for renewal. Discussion was held on the next steps. Rates will be obtained for comparison before a decision will be made.

A motion to approve all submitted claims and financial reports was made and approved by a 2-0 vote.

Mr. Herdt requested new business.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

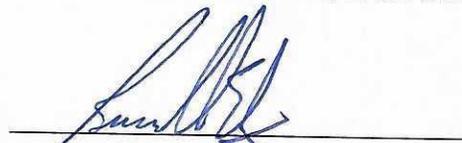
Secretary & Financial Clerk,

Oak Park Conservancy District

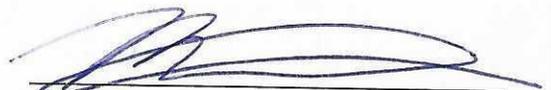
We the undersigned, have examined the minutes of the Regular Board Meeting held on January 14, 2026, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Bruce Eby, Vice Chairman



Marshall Johnson, Board Member